

BELLEVILLE HENDERSON CENTRAL SCHOOL

8372 County Route 75

Adams, New York 13605

Main Office: 315-846-5411

Guidance Office: 315-846-5825

District Office: 315-846-5826

Fax: 315-846-5617

"Home of the Panthers"



BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION

REGULAR MEETING MINUTES

December 11, 2017

The regular meeting of the Belleville Henderson Central School District was called to order in the Library at 7:00 p.m. by President Allen with the following members:

Present (6): John Allen, David Bartlett, Roger Eastman, Kurt Gehrke, Laurie Nohle, Adam Miner and Gary Ramsdell.

Others present: Jane Collins, Interim Superintendent, Scott Storey, Building Principal, Brianne Kirchoff, Business Manager and . Sally Kohl, District Clerk.

PRESENTATIONS

- Ms. Kirchoff discussed the contract with DANC (resolution #7) and the disposal of the obsolete phones (resolution #8).

PUBLIC PARTICIPATION

There was no public participation at this time.

CALENDAR OF EVENTS

12/11	7:00 pm	Board of Education Meeting-Library
12/12-14		PTO Kris Kringle Shop
12/13	7:00 pm	Christmas Concert Chorus and Band
12/15		Progress Report Distributed (Grades 3-12)
12/16	7:00 pm	Christmas Ball
12/18	3:05 pm	Grade Level Meeting
12/19	2:30 pm	Health & Wellness Committee Meeting
12/20	3:05 pm	Safety Committee Meeting
12/20	3:05 pm	Technology Committee Meeting
12/25-1/1		Christmas/New Year Holiday
1/3	3:05 pm	Curriculum Council Meeting
1/8		Board of Education Meeting-Library
1/15		Martin Luther King Holiday
1/16	8:00 am	Health & Wellness Committee Meeting
1/17	3:05 pm	Technology Committee Meeting
1/19	7:00 pm	School Dance-Sponsored by Junior Class
1/22		Board of Education Meeting-Library
1/26		Report Cards Distributed
1/27-28		212/360 Conference (FFA)
1/29	3:05 pm	Grade Level Meeting
1/31	3:05 pm	Safety Committee Meeting

Mr. Storey noted that the Fort Drum Band is coming December 14th to play for K-12 students

Ms. Collins noted that the make-up date for the Christmas Concert, if needed, will be December 18th

COMMUNITY OF CARING UPDATE

No community of caring to report at this time.

CONSENT AGENDA

1. Resolved that this Board of Education approve the following:

- A. **MINUTES**

BHCS Board of Education Meeting Minutes from November 29, 2017

- B. **CSE/CPSE RECOMMENDATION**

Whereas the Board of Education received the following information and recommendations from the Committee on Special Education reported on **12/4/2017**.

Student numbers; 99211135, 99211091, 099210859 and 99211141.

This report is on file with Erica Pettit-Chairperson of the Committee on Special Education.

- C. **BUILDING/TRANSPORTATION USE**

Maggie McNett, BHCS Soccer, requests the use of the gymnasium on Sundays from 1:00-3:00 pm, for soccer practices from December, 2017 through April 2018. IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office and Mrs. Barnhart-Burto, Athletic Coordinator.

Lori Redden, BHCS PTO requests the use of the library from 6:30-8:00 pm, for PTO Meeting on February 6, 2018. IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.

Motion made by: David Bartlett

Seconded by: Roger Eastman

Carried: 7-0

PERSONNEL

2. **ACCEPT RESIGNATION**

Resolved, that this Board of Education accepts, with regret, the resignation of **Cheryl Chaif**, Teacher, effective December 12, 2017.

Motion made by: Gary Ramsdell

Seconded by: Adam Miner

Carried: 7-0

3. **APPROVE SUBSTITUTE TEACHER**

Resolved, that this Board of Education approves **Cheryl Chaif** as substitute teacher.

IT BEING UNDERSTOOD, that **Mrs. Chaif** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Adam Miner

Seconded by: Kurt Gehrke

Carried: 7-0

MINUTES FROM BH
BOE MEETING
11/29/2017

CSE/CPSE
RECOMMENDATIONS

BUILDING USE

MAGGIE MCNETT-
BHCS SOCCER

LORI REDDEN-PTO

ACCEPT
RESIGNATION-
CHERYL CHAIF

APPROVE
SUBSTITUTE
TEACHER CHERYL
CHAIF

4. APPROVE SUBSTITUTE TEACHER

Resolved, that this Board of Education approves **Vicki Davis** as substitute teacher.
IT BEING UNDERSTOOD, that **Ms. Davis** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Kurt Gehrke

Seconded by: Adam Miner

Carried: 7-0

5. APPROVE SUBSTITUTE TEACHER

Resolved, that this Board of Education approves **Autumn Darling** as substitute teacher.
IT BEING UNDERSTOOD, that **Ms. Darling** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Adam Miner

Seconded by: Laurie Nohle

Carried: 7-0

NEW BUSINESS

6. ACCEPTS AND APPROVES VOTING RESULTS

Be it Resolved, that this Board of Education accepts the assertion from the District Clerk and Voting Inspectors from the December 7, 2017 Capital Improvement Project Vote.

Motion made by: Roger Eastman

Seconded by: Gary Ramsdell

Carried: 7-0

The District Clerk read the results:

Proposition #1: 107 Yes Votes, 12 No Votes, 1 Void Vote

Proposition #2: 107 YES Votes, 13 No Votes

7. PERMISSION FOR SUPERINTENDENT TO SIGN CONTRACT

WHEREAS, the Board of Education of the Belleville Henderson Central School District desires to enter into a 5 year contract with the Madison-Oneida BOCES in order for the Mohawk Regional Information Center to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being Broadband Telecommunications as defined on the attached sheet(s).

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the Belleville Henderson Central School District agrees to enter into a contract with the Madison-Oneida BOCES through the provision of said services to the District not to exceed \$750.00 monthly, plus any one time vendor installation costs, subject to the approval of the Commissioner of Education, for a period of 5 years, beginning on or about January 1, 2018, and ending on or about December 31, 2023.

Motion made by: David Bartlett

Seconded by: Roger Eastman

Carried: 7-0

APPROVE
SUBSTITUTE
TEACHER VICKI
DAVIS

APPROVE
SUBSTITUTE
TEACHER AUTUMN
DARLING

ACCEPT VOTING
RESULTS FROM
DECEMBER 7, 2017

PERMISSION FOR
SUPERINTENDENT
TO SIGN CONTRACT

8. ITEMS FOR DISCARD OR DISPOSAL AND/OR PUBLIC SALE

Resolved, that upon the recommendation of the Superintendent, the Board of Education approves the obsolete phones considered for disposal and/or public sale.

Motion made by: Adam Miner

Seconded by: Laurie Nohle

Carried: 7-0

APPROVE ITEMS FOR
DISCARD/DISPOSAL
AND OR PUBLIC
SALE

9. TAX REFUNDS

Resolved, that this Board of Education authorizes the Treasurer to refund the following overpayment of 2017 taxes.

<u>Name</u>	<u>Refund Amount</u>
Claude & Kimberly Curley	\$478.94
John & Cheryl Faust	\$208.16
Walter & Diane Rypma	\$27.00
Sharon & Robert Sanderson	\$8.00
Select Portfolio Servicing (Hoffman)	\$538.73
USDA Rural Development (Bettinger)	\$3.78

Motion made by: Kurt Gehrke

Seconded by: Roger Eastman

Carried: 7-0

TAX REFUNDS

10. APPROVE AMENDED TAX REPORT

Resolved, that this Board of Education accepts the amended Collector's Report for 2017-18 of Colleen Bellinger Tax Collector; AND BE IT FURTHER RESOLVED the tax collector has acted for the full term of the tax warrant and directs that delinquent parcels be forwarded to the office of the county treasurer.

Motion made by: Roger Eastman

Seconded by: Adam Miner

Carried: 7-0

APPROVE AMENDED
TAX REPORT

11. TAX CORRECTIONS

Resolved, that this Board of Education amend the consent resolution from the meeting minutes:

The decision hearing officer as submitted by William F. Ramseier.

Name of Owner: Claude & Kimberly Curley; **Description:** 98-14-1-1.2, Town of Henderson; **Reason:** Excessive Assessment; **Total Assessment:** \$400,000; **Original Tax:** \$3,571.24; **Corrected Tax:** \$3,083.30; **Difference:** \$487.94; this correction reduces the levy from \$4,339,708.23 to \$4,336,624.93 and further authorizes the treasurer to refund \$487.94 to Claude & Kimberly Curley.

The decision hearing officer as submitted by William F. Ramseier.

Name of Owner: John & Cheryl Faust; **Description:** 105.31-1-23.212, Town of Henderson; **Reason:** Excessive Assessment; **Total Assessment:** \$525,000.00; **Original Tax:** \$4,322.29; **Corrected Tax:** \$4,124.13; **Difference:** \$208.16; this

TAX CORRECTIONS

correction reduces the levy from \$4,336,624.93 to \$4,332,500.80 and further authorizes the treasurer to refund \$208.16 to John & Cheryl Faust.

The certificate of divided assessment as submitted by Jefferson County Real Property.

Name of Owner: Alicia Ann Zehr Estate; **Description:** 11.16-1-2, Town of Ellisburg; **Total Assessment:** \$65,500.00; **Original Tax:** \$1,369.29; **Divided Parcel #1:** Alicia Ann Zehr Estate; **Description:** 11.16-1-2.1; **Total Assessment:** \$52,500.00; **Corrected Tax:** \$902.99; **Divided Parcel #2:** Doubledale Realty LLC; **Description:** 11.16-1-2.2; **Total Assessment:** \$56,000.00; **Corrected Tax:** \$466.29; this correction increases the levy from \$4,332,500.80 to \$4,332,937.50.

Motion made by: Kurt Gehrke
Seconded by: Roger Eastman

Carried: 7-0

POLICY-

12. ADOPT POLICY

Resolved, that this Board of Education adopts the newly revised, Section 7315 of the Belleville Henderson Central School District Policy Manual.

Motion made by: Roger Eastman
Seconded by: Adam Miner

Carried: 7-0

13. BOND RESOLUTION

WHEREAS, the qualified voters of the Belleville Henderson Central School District, (the "District"), county of Jefferson, New York, at a special District meeting duly called and held in the District on December 7, 2017 did vote and adopt a proposition authorizing renovations and improvements to the pre K-12 School Building, Bus Garage and athletic fields, all of the foregoing to include related site work, utilities, mechanical, plumbing and electrical, original furnishings, fixtures and equipment, architectural fees, and all other costs incidental to such work at a total cost not to exceed \$2,750,000 and the payment of the costs of the Project from (i) available State building aid, (ii) \$950,000 from the District's 2008 Capital Reserve and (iii) to the extent necessary, the levy of a tax which was voted in the amount of \$1,800,000, which tax shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District were hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed \$1,800,000, and a tax was voted to pay the interest on said obligations when due; and

WHEREAS, the Belleville Henderson Central School District (the "District"), as a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), having reviewed the impact of the Project upon the environment, determined by resolution adopted September 27, 2017 that such action

**TAX CORRECTIONS-
cont'd**

**ADOPT AMENDED
POLICY 7315**

BOND RESOLUTION

constitutes an Unlisted Action (as defined in SEQRA) that will not result in any significant adverse impacts to the environment; and

**BOND RESOLUTION-
cont'd**

NOW, THEREFORE BE IT RESOLVED, ON DECEMBER 11, 2017, BY THE BOARD OF EDUCATION OF THE DISTRICT, (by favorable vote of not less than two thirds of all the members of said Board of Education) AS FOLLOWS:

Section 1. The District is hereby authorized to undertake the Project and to expend therefor an amount, including preliminary costs and costs incidental thereto and to financing thereof, not to exceed the estimated maximum cost of \$2,750,000, and said amount is hereby appropriated therefor. The estimated total cost of said specific objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof, is \$2,750,000 and the plan of financing includes using (i) available State building aid, (ii) \$950,000 from the District's 2008 Capital Reserve and (iii) the issuance of serial bonds in the aggregate principal amount not to exceed \$1,800,000 to finance said Project, and the levy and collection of taxes on all the taxable real property in the District to pay the principal of said bonds and the interest thereon as the same shall become due and payable, subject to applicable amounts of state assistance available or to any revenues available for such purpose from any other source.

Section 2. Bonds and bond anticipation notes of the District are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York (the "Local Finance Law"), in a principal amount not to exceed \$1,800,000 to finance said appropriation for the Project.

Section 3. The following additional matters are hereby determined and declared with regard to the Project:

- a) Under the Local Finance Law, the period of probable usefulness of the Project is thirty (30) years;
- b) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution;
- c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.

Section 4. The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the District's General Fund. It is intended that the District shall then reimburse expenditures from the General Fund with the

**BOND RESOLUTION-
cont'd**

proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the District's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 5. The validity of the bonds authorized by this resolution and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

- a) Such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or
- b) The provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or
- c) Such obligations are authorized in violation of the provisions of the constitution.

Section 6. The power to issue and sell the bonds and any notes issued in anticipation thereof, including all powers or duties pertaining or incidental thereto, is hereby delegated to the President of the Board of Education, as Chief Fiscal Officer, except as herein provided. The bonds shall be of such terms, form and contents as may be determined by the Chief Fiscal Officer, pursuant to the Local Finance Law. The Chief Fiscal Officer is authorized to execute and deliver any documents and to take such other action as may be necessary and proper to carry out the intent and provisions hereof.

Section 7. The full faith and credit of the District is hereby irrevocably pledged for the payment of the principal of and interest on the bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such years, and such debt service payments may be made in substantially level or declining amounts as may be authorized by law.

Section 8. Trespasz & Marquardt, LLP is designated bond counsel to the District for the obligations authorized herein.

Section 9. This resolution shall take effect immediately. The District Clerk is hereby authorized and directed to publish a summary of the foregoing resolution,

together with a Notice in substantially the form prescribed by Section 81.00 of the Local Finance Law in the newspapers having general circulation in the District and designated the official newspapers of District for such publication.

The question of the adoption of the foregoing resolution was put to a vote on roll call, which resulted as follows:

	Voting
John W. Allen, President	Aye
Adam J. Miner, Vice President	Aye
David P. Bartlett	Aye
Roger E. Eastman	Aye
Kurt E. Gehrke	Aye
Laurie M. Nohle	Aye
Gary M. Ramsdell	Aye

The resolution was declared adopted.

Motion made by: Roger Eastman
Seconded by: Adam Miner

Carried: 7-0

FOR THE BOARD'S REVIEW

- BH Safety Committee Meeting Minutes from November 29, 2017
- The following non-resident students are attending Belleville Henderson Central School District for the 2017-18 school year as recommended by the Building Principal:

Name	Grade	Residence School District	Tuition
Ames, Xavier	1	South Jefferson	Waived
Martinez, Elliot	1	Sackets Harbor	Waived
Martinez, Thomas	2	Sackets Harbor	Waived

ADMINISTRATIVE REPORT(S)

- Ms. Kirchoff
 - Fund Balance Report
- Mr. Storey
 - Scholar Athlete Report
 - Chaperone Report
- Ms. Collins
 - State Aid Report

UPDATE TO BOARD OF EDUCATION QUESTIONS

PUBLIC PARTICIPATION

There was no public participation at this time.

PROPOSED EXECUTIVE SESSION

Resolved, that this Board of Education enter executive session 7:35 p.m. to discuss:

- Collective negotiations pursuant to article 14 of the Civil Service Law
- The employment history of particular person(s)

**BOND RESOLUTION-
cont'd**

EXECUTIVE SESSION

- Current litigation

Motion made by:

Seconded by:

Carried: 7-0

President Allen declared open session at 8:35 p.m.

OPEN SESSION

14. EMPLOYEE OVERTIME

Resolved that this Board of Education adopts the July 6, 2017, CSEA MOU language regarding overtime, for the following positions: Head Cleaner, Head Mechanic/Transportation, Confidential Secretary to the Superintendent/District Clerk and School District Treasurer, effective for the 2017-18 school year.

EMPLOYEE
OVERTIME

Motion made by: Roger Eastman

Seconded by: Adam Miner

Carried: 6-1

Aye Votes (6): John Allen, David Bartlett, Roger Eastman, Laurie Nohle, Adam Miner and Gary Ramsdell

Nay Vote: (1): Kurt Gehrke

ADJOURNMENT

ADJOURNMENT

Resolved, that at 8:35 p.m. that this meeting be adjourned.

Motion made by: David Bartlett

Seconded by: Roger Eastman

Carried: 7-0

Official Meeting Minutes
Approved 1/8/2018

Sally Kohl
District Clerk